

BURSTWICK PARISH COUNCIL

Parish Clerk: Mrs R Blackburn
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To members of the Council

You are hereby summoned to attend the **Annual Meeting of Burstwick Parish Council** at Burstwick Primary School on Thursday 31st May 2018 at 7.30pm to transact the following business.

Rose Blackburn Parish Clerk Issued on: 25.5.18

AGENDA

- 2018/05/01 Election of Chairman
- 2018/05/02 Election of Vice Chairman
- 2018/05/03 To note apologies for absence
- 2018/05/04 Election of committees
- 2018/05/05 Councillors to declare their interests in matters to be discussed
- 2018/05/06 To award the Honorary Freedom of the Parish to Mrs Margaret Armstrong
- 2018/05/07 Members of the public are invited to address the council
- 2018/05/08 To confirm the minutes of the annual parish meeting held on 26th April 2018
- 2018/05/09 To confirm the minutes of the parish council meeting held on 26th April 2018
- 2018/05/10 To receive the clerks report and councillor updates
- 2018/05/11 To note correspondence received
- 2018/05/12 To consider planning applications received and note planning decisions
- 2018/05/13 To review regular business and action plan for 2018-19
- 2018/05/14 To review the parish councils asset register
- 2018/05/15 To review and adopt the parish council operational risk assessment for 2018-19
- 2018/05/16 To agree GDPR consent forms and privacy notices for cemetery, councillors and staff
- 2018/05/17 To agree to purchase new filing cabinet (GDPR compliant) and office laminator
- 2018/05/18 To agree to pay annual Data Protection fee by direct debit
- 2018/05/19 To discuss a request to keep bees on the allotments
- 2018/05/20 To approve expenditure from events budget
- 2018/05/21 To agree to proceed with further repair works to the War Memorial
- 2018/05/22 To note staff wage increases for 2018-19 as set out by NALC
- 2018/05/23 To agree payments in accordance with the budget
- 2018/05/24 Items for next month's agenda

The next meeting of Burstwick Parish Council is on Thursday 28th June, 7.30pm at Burstwick Primary School