

Burstwick Parish Council Action Plan 2018-19				
Project	Work done so far	Work still to do	Who	Timescale
Short term				
Traffic calming in the village	Enforcement work by Safer Roads Humber. Regular community speed watch sessions.	Drop-in events being held in April. Parish council to work with interested residents to form a working group to look at this issue across the village and to help with regular community speed watch sessions.	Parish Councillors Clerk ERYC Police School Residents	April – ongoing in 2018-19
Public Transport	EYMS 277 was launched in April 2017 and links Burstwick to Asda and Morrison's and hull city centre.	Continue to send a representative to Parish Transport Champion meetings, to lobby on behalf of the village for public transport.	Parish Councillors ERYC EYMS	April – ongoing 2018-19
Cemetery Maintenance	Cemetery committee carried out an inspection on 24/9/17.	Work needed: To repair 6 loose headstones To repair cracked concrete step into cemetery To install a new welcome sign	Parish Councillors Clerk Contractors Church wardens	April – ongoing in 2018-19
Best Kept Allotments Competition 2018	Parish Council agreed to run a competition. Funding allocated in budget.	Clerk has informed allotment tenants. Clerk to assemble a judging panel. Plots judged in June / July. Awards Ceremony at summer event in July.	Parish Councillors Clerk Allotment tenants Panel judges	July 2018
Maintenance and repairs for village play area	Major repairs and new equipment installed in 2016. Annual independent safety check in Jan – Feb. Quarterly operational safety inspections take place in March, June, September and December by the play area committee	More repairs are needed this year and installation of 2 benches (grant funded).	Parish Councillors Clerk School Parents Playdale Ltd	July – ongoing in 2018-19

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War Memorial conservation	Cleaning and re-pointing work took place in January 2018.	Council have agreed to make a further grant application to WMT to part cover the costs of re-cutting and re-gilding in black of the lettering around the square plinth at the base of the column.	Parish Councillors Clerk WMT	September 2018
Festive Field – ditch clearance	The ditch at the bottom of Festive Field was last cleared out in summer 2015.	Funding has been allocated in the budget. Check who has responsibility to do this work.	Parish Councillors Clerk Contractor	September 2018
Festive Field – gas burner for beacon	Benches purchased and installed. Planting complete. Kissing gate installed. Beacon installed.	To agree to purchase a gas burner for the beacon. Part of costs to be covered by grant. To be used as part of the 100 th anniversary of the end of WW1.	Parish Councillors Clerk	September 2018
Festive Field WW1 Beacons of Light 7.00pm 11.11.18	Clerk has applied to Burton Pidsea Windfarm for gas burner for beacon.	Register with Pageant Master. Purchase and fit burner. Arrange community celebration for 18.11.18.	Parish Councillors Clerk Events working Group	November 2018
Brick planters for village entrance at Hariff Lane	Two planters were built in 2017 on Station Road and Hedon Road.	Agree to use same design and village sign. Part of costs to be covered by grant.	Parish Councillors Clerk ERYC Contractor	October 2018
Cemetery memorial rose border	New project.	Council have agreed for this to be developed. Border to be dug autumn/winter 2018-19. Roses to be planted early spring 2019.	Parish Councillors Clerk	2019

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Neighbourhood Watch	The parish council agreed to lead on neighbourhood watch for the village in 2017.	Discussion needed as to how the parish council shares neighbourhood watch information.	Parish Councillors Clerk Residents	Ongoing
Emergency planning working group/committee	Rolled over from 2017-18.	An ad-hoc committee to review emergency plan, link effectively with flood wardens and plan and carry out training exercises. A joint training exercise between the parish council and flood wardens to take place later in the year.	Parish Councillors Clerk Flood wardens ERYC	Ongoing
Events working group	First meeting held Funding allocated in budget	To work together to plan effective community events.	Parish Councillors Community groups	Ongoing
Medium term				
Village Hall	The Parish Council became the sole trustees of the Village Hall notified by the Charity Commission on 15/05/15 Parish Council meet twice a year as Trustees. A file of responsibilities that the resolution requires from the Parish Council as trustees is in place.	Continue to strategically guide and support the village hall as trustees. To access training to help councillors understand their trustee role. To provide practical help as members of the management committee.	Parish Councillors Village Hall Management Committee Clerk	Ongoing
Longer term				
Cemetery	Rolled over from 2017-18.	Existing cemetery is half full. Parish Council to identify land to purchase for a second cemetery	Clerk Parish Councillors ERYC	2020 and beyond