

# BURSTWICK PARISH COUNCIL

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Parish Clerk: Mrs R Blackburn  
Tel No: 01964 670887  
Email: [burstwickpc@gmail.com](mailto:burstwickpc@gmail.com)

## To members of the Council

You are hereby summoned to attend a meeting of Burstwick Parish Council held via Zoom Video Conference on Thursday 24<sup>th</sup> September 2020 at 7.30pm to transact the following business.

*Rose Blackburn* Parish Clerk Issued on: 18.09.2020

## AGENDA

- 2020/09/01 To note apologies for absence
- 2020/09/02 Councillors to disclose their interests in matters to be discussed
- 2020/09/03 Members of the public are invited to address the council
- 2020/09/04 To confirm the minutes of the meeting held on 27<sup>th</sup> August 2020
- 2020/09/05 To receive the clerks report and councillor updates
- 2020/09/06 To note correspondence received
- 2020/09/07 To consider planning applications received and note planning decisions
- 2020/09/08 To discuss road safety research / options
- 2020/09/09 To agree website accessibility statement
- 2020/09/10 To consider installing chicken wire along Festive Field Fence
- 2020/09/11 To agree to purchase refill for dog bag dispenser on Festive Field
- 2020/09/12 To discuss future landscaping of Festive Field
- 2020/09/13 To consider quotes for play area repair works
- 2020/09/14 To approve updated financial regulations
- 2020/09/15 To discuss projects for next year to help with budget planning
- 2020/09/16 To agree parish gardener's contract
- 2020/09/17 To note salary increases for council employees for 2020-21

2020/09/18 To agree payments in accordance with the budget

2020/09/19 Items for next month's agenda

**The next meeting of Burstwick Parish Council is on Thursday 22<sup>nd</sup> October at 7.30pm, venue tbc**

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### **2020/09/05 To receive the clerks report and councillor updates**

Clerk has contacted Jupiter Web Solutions to place order for the website accessibility plug-in, it has revealed some issues of compatibility with the website theme we are using (it is out of date), steps have been taken to use an updated theme, the website colours and style are different but the layout remains the same and plug-in is installed see [www.burstwickpc.co.uk](http://www.burstwickpc.co.uk)

Clerk has submitted parish council's response to the ERYC Town and Parish Council Charter consultation, as discussed in the August meeting.

Clerk has ordered two sample plaques for the memorial roses from Calceus in Hedon.

A meeting was held with the parish gardener to review PPE, new items of PPE have been ordered for the gardener.

The play area committee inspected the play area on 10<sup>th</sup> September, low level issues were identified that will be addressed once a contractor is appointed to do the repair work.

Parish Gardener has ploughed plot 22, it's looking a lot better, plot will be divided into 3 plots and offered to new tenants later this year.

Plot 21B has been inspected, the tenant is on an extended notice period until 1<sup>st</sup> October, limited work has been done so a further check will be made on 1<sup>st</sup> October and a decision made as to whether the tenant will be allowed to stay or asked to leave.

Once Clerk has balanced the accounts for September, they will be submitted to our internal auditor for the 6-month audit.

PKF Littlejohn our external auditor have signed off the parish council accounts for 2019-20, Section 3 of the AGAR states '*on the basis of our review of Sections 1 & 2 of the Annual Governance and Accountability Review (AGAR), in our opinion the information in Sections 1 & 2 of the AGAR is in accordance with proper practices and no other matters have come to our attention giving cause for concern that relevant legislation and the regulatory requirements have not been met.*'

### **2020/09/06 To note correspondence received**

Emails forwarded to all councillors:

33/20-21 ERNLLCA - NALC National Salary Award 2020-21

34/20-21 ERNLLCA - Newsletter

35/20-21 Humberside Police - Streat Beat newsletter for September

36/20-21 Holderness Health – information about new phone system installation

37/20-21 National Police Crime Commissioners – public survey on roads policing

## **2020/09/07 To consider planning applications received and note planning decisions**

### **New applications:**

20/02833/PLF Single storey extension to side  
2 Poplar Close, Burstwick

<https://newplanningaccess.eastriding.gov.uk/newplanningaccess/PLAN/20/02833/PLF>

### **Decisions to note:**

None received

### **Appeals to note:**

None received

## **2020/09/08 To discuss road safety research / options**

Report by Cllr. Steve Whiting

Main road runs from North to south through the village of Burstwick and consists of one road, Main Street and Hariff Lane. The road is also subject of a 30mph speed limit for the whole of its length from Hall Bridge where it changes from a 40 to 30 through to the allotment entrance on Hariff Lane where the National Speed limit commences. There is a section of the road which has an advisory 20 mph which operated by flashing alternating amber lights for 1 hour in a morning and 1.25 hrs in the afternoon Monday to Friday during school terms.

The road can be split into 3 areas

1. From the start of the 30mph limit from Hall Bridge to Church Lane approx. 750 yards. There is a commencement 30mph sign at the bridge followed by a small 30mph repeater on the west side outside the greenhouse, then a system of street lighting from the 1st dwelling to mini roundabout at Newbridge Road
2. The central area including the school & advisory 20 mph from church lane to Woolam Hill approx. 250 yards. There is a system of street lighting throughout this section.
3. Woolam Hill to the allotments on Hariff Lane approx. 500yards. There is a system of street lighting throughout this area.

## Background

In August 2015, Burstwick PC agreed to fund the cost of installing an ATC on Main St. Over the 7 day period the survey showed:

No. of vehicles over 7 days travelling along Main St: 26,025

No. of daily vehicles each day: 3,718 (average)

Percentage of daily vehicles exceeding benchmark of Police enforcement (30mph + 10% + 2): 34.13%

No. of daily offenders: 1,269

Humberside Police agree to enforce the speed limit if the rating awarded is 16 or above. Between 12 – 15 the ERYC Road Safety Team will undertake a speeding campaign; below this the Council will investigate any further low cost measures which may help to reduce speeding. The rating awarded to Main St was 27, this was due to the proportion of offenders per day, collisions in the previous 3 year period (2013/2015) for the entire length of Main St and there being a school.

Burstwick PC explored various options with ERYC but unfortunately was advised Main St did not meet the criteria for traffic calming measures.

## COLLISIONS

There have been several reported collisions involving injury along that stretch of road within the 30mph area as follows

2000 to 2015 -- 9 injury collisions resulting in 4 serious injuries & 9 slight injuries.

2015 to 2019 -- 5 injury collisions resulting in 2 serious injuries & 2 slight injuries.

2020 I am only aware of one collision in 2020 on the 3<sup>rd</sup> of July when a single vehicle left the road in area 1 above. I do know that male driver died however I have no further details of the circumstances.

The figures above are from Crash Maps UK and may well differ from any supplied by the council who have access to more data points.

The collisions occurred at various locations along the Main Road

1. 4 in area 1 above.
2. 4 in area 2 above.
3. 5 in area 3 above.

There have also been a number of damage only collisions of which I am personally aware of

1. 1 in area 1 above.
2. 2 in area 2 above.
3. 1 in area 3 above

## Speed Enforcement

There has been numerous correspondence with East Riding Council as well as Safer Roads Humber in relation to this some extract are shown

[17<sup>th</sup> May 2019 Safer Roads Humber](#)

The issue of advisory 20s is not new and has been discussed across Safer Roads Humber in the past. In September 2015, the Safer Roads Humber Board made a policy decision regarding the enforcement of existing camera sites where the implementation of an advisory 20mph is considered. This followed a case similar to yours concerning a proposed advisory 20mph limit in East Halton, North Lincolnshire. A Board policy decision had been sought by North Lincolnshire Council and the then Safer Roads Humber Partnership Manager regarding the specific measure in East Halton, but also for providing direction regarding any other advisory 20s or similar complimentary measures that might be considered at existing camera sites across the whole Humber area in the future.

On 24<sup>th</sup> September 2015, after having considered the issue, the Board decided that either a 20mph advisory is in place or a 30mph speed enforcement site, but not both and this decision covered not just East Halton, but was valid across the board, for all potential 20 advisory schemes within existing or potential camera sites in Humberside, irrespective of individual site circumstances such as where the advisory 20 starts, how long it is etc.

Same email

In summary and in accordance with the Board's decision from September 2015, while the advisory 20mph limit is in place, we are unable to undertake camera enforcement of the 30mph limit in Burstwick. However, any Board decision can obviously be reviewed. As this would entail the reversal of a policy decision made by the Board and constitute a change of direction for Safer Roads Humber camera operations with a far reaching impact beyond the scheme in Burstwick, this would have to be discussed at a full Board meeting. If East Riding of Yorkshire Council as the responsible highway authority supports your request, then they can raise the issue of advisory 20s in 30mph camera enforcement sites again as an agenda item at a future Board, supported by a paper on why the original Board policy decision should be looked at again and potentially overturned. If the Board is in favour and the original decision is reversed, then we are more than happy to undertake another site visit and meet up with representatives from the Parish Council to have a look if and what kind of camera enforcement is feasible.

29<sup>th</sup> October 2019 Katie Stork East Riding Council

With regards to a speed survey, we know Burstwick already meets the criteria for enforcement but due to the advisory 20mph there is a conflict, another survey would only show the same picture especially if it is undertaken at the same location, therefore unless the advisory 20mph is removed, I would not undertake a further study. We only undertake survey to determine enforcement and do not provide them for other reasons,

27<sup>th</sup> March 2020 Traffic Management East Riding Council

We are satisfied however that traffic speeds through the village, especially in the vicinity of the Zebra Crossing, are generally well managed. This is reflected in the fundamentally good road safety record within the village which shows there has been nine injury collisions during the last five years. More than this, I'm sure you'll be pleased to know this represents a 44% reduction on casualties compared to the previous five years. As stated by EYRC last October; the Parish Council needs to understand that we have fundamentally exhausted measures which our team can provide. Large traffic calming features such as speed cushions and chicanes are reserved at sites where there is a

proven history of collisions resulting in injury. As of last October Burstwick did not meet the criteria and the situation is improving not deteriorating.

We only undertake surveys to determine enforcement and not for any other reasons. As another survey would probably only show what we are aware of, unless the advisory 20mph is removed, we would not undertake a further study. Even if the advisory 20mph was removed, due to the unprecedented nature of current events that have since escalated, we would not recommend carrying out any surveys at this time as any data obtained is likely to be widely inaccurate in real terms.

There are more than sufficient warning signs and road markings on Main Street to highlight to drivers there are a series of bends ahead and the presence of school children.

We do appreciate your recent comments regarding; - Condition of the carriageway at the Zebra Crossing. I believe that pothole maintenance has since been completed here and the Area Engineers are aware of this location for long-term maintenance, as and when funding will allow. - Lack of signage at the School Keep Clear markings. Whilst the road markings are not in perfect condition, we have raised the maintenance of these and again this will be addressed as and when funding will allow. With regards signage to enforce these markings, with the best will in the world, enforcement will not be as frequent as you wish and therefore the markings ultimately need to be self-enforcing. As it will only be parents at the school causing problems here, our initial proposal would be to recommend dialogue between the school and the parents to alleviate this issue. - Footway access. We agree that the inconsistent provision of dropped kerbs is awkward for a number of pedestrians and non-motorised users. Again, we have passed this to the Area Engineer and we hope this can be rectified.

Enforcement of the speed limit within the village remains sporadic with only a small number of occasions by local officers. Safer Roads Humber will not enforce in the village because of the above policy regarding the school area (area number 2).

I believe this has a detrimental effect on the speed of traffic through the village, particularly in area number 1 from Hall Bridge to Church Lane, due to vehicles either failing to reduce the speed sufficiently after entering the village, increasing the speed excessively towards the 40mph limit on leaving the village or a minority who once they leave the street lit residential part around the industrial area around Suncrop Growers, just excessively increase their speed because they can!

### **School Areas.**

What interests me, is that when compared with other villages in the area, is the difference in Road safety issues particularly near to schools,

Hedon town centre has a blanket 20mph zone covering a number of streets including where the primary school is located, Ketwell Lane is a residential street approx. 250 yards in length, it carries no through traffic & most certainly no Heavy Goods Vehicle traffic, the road is narrow often with parked vehicles on one side. Traffic will barely travel at more than 15mph, yet it benefits from a Mandatory 20mph speed limit. Hedon does have problems with vehicle parking issues throughout the day and rightly has several enforceable schools no waiting area backed by enforceable signage.

Preston South - Princess Avenue is a residential street again with no through traffic including no Heavy Goods vehicles, parked vehicles along one side where traffic barely reaches 20mph yet again benefits from a Mandatory 20mph speed limit.

Burton Pidsea Church Street where the school is situated has enforceable waiting restrictions with suitable signage, the road marking of which have recently been renewed.



There is little through traffic and again no Heavy Goods Vehicles.

Burstwick - the primary school is situated on the main road through the village which carries more than 3000 vehicles, including Heavy Goods Vehicles, a day most of which is through traffic. There are no enforceable school time waiting restrictions, the painted yellow zig zag lines need repainting. There are yellow flashing beacons in the vicinity of the school which operate for about 2 hours a day accompanied by the attached sign:



(according the Safer Road Humber Board this constitutes an advisory 20mph speed limit, which is unenforceable)

The PC must look at several options if we wish to take matter forward

Option 1

Do nothing & leave things as they are.

Option 2

Request the Humber Road Safety Board to reconsider its policy on enforcement with an advisory 20mph in place on the road.

### Option 3

Consider revising the signage to take out the figure 20 in the sign & replace it with just the word School retaining the flashing light. Safer Roads Humber could then put the village back on its enforcement schedule. This could put back in place the deterrent effect of the presence of the van onto drivers.

### Option 4

Requesting the council to put further signage on the road surface in areas 1 & 3 to reemphasise the speed limit, such as 30mph decals on the road particularly near to the junctions with Ellifoot Lane, Appleby Lane, Pinfold Lane & Station Road. Requesting the road marking at the zebra crossing, the zig zag lines and the general state of the road surface are sorted as a matter of priority. Emphasize the word School on the road surface being painted over different coloured tarmac (as in Burton Pidsea).

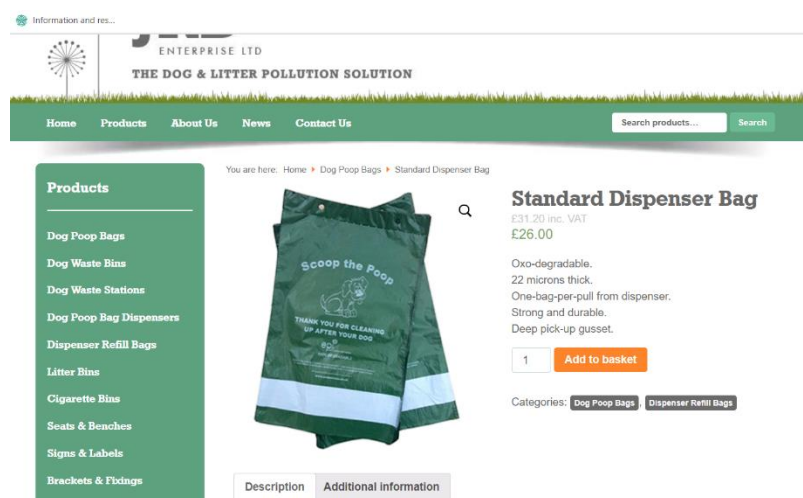
## 2020/09/09 To agree website accessibility statement

Statement will be sent with supporting papers; it has already been uploaded on to the website on 17<sup>th</sup> September to comply with the law.

## 2020/09/10 To consider installing chicken wire along Festive Field Fence

Request from a member of the public, to prevent small dogs from running onto the road.

## 2020/09/11 To agree to purchase refill for dog bag dispenser on Festive Field



The screenshot shows the website for JRB Enterprises, which specializes in dog waste solutions. The page is titled 'Standard Dispenser Bag' and features a green sidebar with a list of products including Dog Poop Bags, Dog Waste Bins, Dog Waste Stations, Dog Poop Bag Dispensers, Dispenser Refill Bags, Litter Bins, Cigarette Bins, Seats & Beaches, Signs & Labels, and Brackets & Fixings. The main content area displays a green dispenser bag with the text 'Scoop the Poop' and 'THANK YOU FOR CLEANING UP AFTER YOUR DOG'. The price is listed as £26.00 (including VAT). There is an 'Add to basket' button and a quantity selector set to 1. The breadcrumb trail indicates the user is on the 'Standard Dispenser Bag' page under 'Dog Poop Bags'.

JRB Enterprises

£26.00 plus vat per case  
800 bags in one case



**2020/09/12 To discuss future landscaping of Festive Field**

Two options put forward as follows:

Propose any remaining hedging (albeit sparse) is removed, the area sprayed with weed killer cleared and grass seeds scattered. This will ensure the area remains low maintenance. The PC could also consider repairing/renewing the fence next year, subject to budgeting.

Suggest all the plants are removed and the whole lot is put back to grass. Planting of any description will never be low maintenance!

**2020/09/13 To consider quotes for play area repair works**

One quote to consider:

Grasslands are fully insured and hold certificates for the safe application of pesticides.



FAO Rose Blackburn  
Burstwick Parish Council

17/09/20

Dear Rose.

Please find below my quotes for the works required at the Play park.

**Equipment maintenance.**

Clean and sand all apparatus, fill any appropriate holes,  
supply and apply clear non toxic wood preserver.

**Treat all broad leaf weeds on site.**

Strim all broad leaf weeds and treat full area with a selective  
pesticide.

**Wet pour repairs.**

Supply and repair all areas requiring wet pour resin.

**Strim full site.**

Strim under all apparatus and fence lines and apply pesticide to  
retard regrowth.

**Install sign.**

Supply fixings and place in agreed location.

**Total.**

**£1350**

They currently maintain Long Riston play area, see photo below:



**2020/09/14 To approve updated financial regulations**

Draft regulations were sent on email, council to agree figures in yellow before approving document.

**2020/09/15 To discuss projects for next year to help with budget planning**

**2020/09/16 To agree parish gardener's contract**

**2020/09/17 To note salary increases for council employees for 2020-21**

National Joint Council (NJC) new pay scales have been agreed as follows:

Parish Clerk SCP 12  
Village Hall Clerk SCP 8  
Parish Gardner SCP 4

To be backdated to 1<sup>st</sup> April 2020.

**2020/09/18 To agree payments in accordance with the budget**

Payments and receipts as at Friday 18<sup>th</sup> September.

**September 2020 Accounts**

**Payments**

<b>Description</b>	<b>Amount</b>	<b>VAT</b>
Freedom Scroll	88.56	14.76
PKF Littlejohn - external audit fee	240.00	40.00
Glazik Kershaw - payroll provider	44.40	7.40
HMRC	TBC	
Staff salaries for September	842.17	
W Beadle Gardeners wage	TBC	
Gardeners expenses:	TBC	
Credit card:	19.39	
Wilko - ream of paper x 2 £5.00		0.83
Zoom subscription £14.39		
	<hr/>	
	<b>1,234.52</b>	

**Receipts**

	<hr/>	0.00
<b>Total</b>	<hr/>	<b>0.00</b>

**2020/09/19 Items for next month's agenda**