

BURSTWICK PARISH COUNCIL

Parish Clerk: Mrs K Dawson

Tel No: 07842 620178 Email: burstwickpc@gmail.com

To members of the Council

You are hereby summoned to attend the ANNUAL meeting of Burstwick Parish Council at Burstwick Village Hall on Thursday 26th May, 2022 at 7.30pm to transact the following business.

Kerri Dawson Parish Clerk - 19.5.22

AGENDA

- 2022/05/01 Election of Chairman and signing of Declaration of Office
- 2022/05/02 Election of Vice Chairman and signing of Declaration of Office
- 2022/05/03 To note apologies for absence
- 2022/05/04 Councillors to disclose their interests in matters to be discussed and amend existing ROI forms
- 2022/05/05 Members of the public are invited to address the council
- 2022/05/06 To confirm the minutes of the meeting held on 28th April 2022 (circ'd 3/5/22)
- 2022/05/07 To confirm the minutes of the parish meeting held on 28th April 2022 (circ'd 3/5/22)
- 2022/05/08 Council to review Committees Terms of reference
- 2022/05/09 Election of committees
- 2022/05/10 To receive the clerks report, Chairs report and councillor updates
- 2022/05/11 To note correspondence received and circulated
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| 3.5.22 | ERVAS Update
ERNLLCA April Newsletter
Emergency planning – Lighting of Beacons for the Queen’s Jubilee |
| 5.5.22 | Humberside Police – Mid Holderness Ward Newsletter |
| 10.5.22 | NHS/CCG – Newsletter
ERYC - Code of Conduct training |
| 12.5.22 | ERYC – UK Shared Prosperity Fund & Multiply Summer Holiday
Activites & Food Grant
Holderness Health - New premises |
| 17.5.22 | ERVAS – Volunteers Week |
| 19.5.22 | Environment agency – Humber Strategy Newsletter
My Community Alert - NHW newsletter |
- 2022/05/12 To consider planning applications received and note planning decisions
- Notice of Decision – **GRANTED** : Erection of two storey extension to side at 11 Churchill Rise, Burstwick.
 - Notice of Decision – **GRANTED** : Erection of two storey extension to the side at 10 Elm Tree Farm Road, Burstwick

- c. Notice of Decision – **GRANTED** : Erection of office block and storage building with associated parking following demolition of existing office accommodation and hay barn at unit 4, Forkerleys, Hedon Road, Burstwick for: Paragon Space Ltd.
- d. Application 22/01519/VAR - Variation of Condition 4 (purpose of canopy extension), Condition 5 (hours of operation) and Condition 6 (hours of deliveries) of planning permission 18/00441/PLF (re-location of portable offices and erection of canopy to existing factory) at: Unit 4, Forkerleys, Hedon Road, Burstwick for: Paragon Space Ltd.
- e. Application 22/01574/PLF. Erection of single storey extension to rear and construction of two balconies to the rear following removal of existing conservatory extension at 20 Pinfold Lane, Burstwick.

2022/05/13	To confirm Jubilee arrangements and any additional costs / matters
2022/05/14	To discuss road safety in the village and receive any updates on action taken
2022/05/15	To review regular parish council business
2022/05/16	To review councillors who sit on external bodies
2022/05/17	To review the parish council's asset register
2022/05/18	To approve Village Hall accounts for the financial year 2021-22
2022/05/19	To review and agree parish council operational risk assessment for 2022 - 23
2022/05/20	To review and agree parish council action plan for 2022-23
2022/05/21	To review the parish council's internal control procedures for 2022-23 financial year
2022/05/22	To consider allotment issues identified by the Clerk
2022/05/23	To approve Clerks finance training with ERNLLCA at £ 30.00
2022/05/24	To agree payments for May 2022.
2022/05/25	To approve statement of accounts for year ending 31 st March 2022
2022/05/26	Items for next month's agenda

The next meeting will be held on **Thursday 30th June 2022 at 7.30pm** in the Village Hall.