

# BURSTWICK PARISH COUNCIL

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Burstwick Village Hall Clerk: Mr A James

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## **To members of the Burstwick Village Hall Management Committee**

You are requested to attend a committee meeting on Wednesday 10<sup>th</sup> August 2022 at 7.30pm to transact the following business.

*Andy James* Village Hall Clerk      Issued on: 26<sup>th</sup> July 2022

### **AGENDA**

- 2022-08-01      To note apologies for absence.
- 2022-08-02      Members to disclose their interests in matters to be discussed.
- 2022-08-03      To confirm the minutes of the meeting held on 13<sup>th</sup> April 2022.
- 2022-08-04      Clerk and Committee member updates.
- 2022-08-05      Co-option of Mr D Gelder.
- 2022-08-06      Update from Toilet working group.
- 2022-08-07      To discuss new chairs for Village Hall.
- 2022-08-08      To discuss purchase new chair trolley / disposal of old chair trolley.
- 2022-08-09      To discuss promotional banners for regular hires.
- 2022-08-10      To consider a 100 Club.
- 2022-08-11      To agree PCC Grant.
- 2022-08-12      To consider HEY Smile foundation
- 2022-08-13      To discuss Christmas event date.
- 2022-08-14      Update on repairs / maintenance / Health & Safety.
- 2022-08-15      To receive financial update on YTD income and expenditure.
- 2022-08-16      Agree schedule of payments and receipts.
- 2022-08-17      Items for next meeting.

**The next meeting of Burstwick Village Hall Management Committee is 26<sup>th</sup> October 2022.**