

BURSTWICK PARISH COUNCIL

Burstwick Village Hall Clerk: Mr A James

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To members of the Burstwick Village Hall Management Committee

You are requested to attend a meeting of Burstwick Village Hall Management Committee at Burstwick Village Hall on Wednesday 21st December 2022 at 7.30pm to transact the following business.

Andy James Village Hall Clerk Issued on: 11th December 2022

AGENDA

- 2022-12-01 To note apologies for absence.
- 2022-12-02 Members to disclose their interests in matters to be discussed.
- 2022-12-03 To confirm the minutes of the meetings held on 26th October 2022 and 2nd November 2022.
- 2022-12-04 Clerk and Committee member updates.
- 2022-12-05 Update Toilet refurbishment project.
- 2022-12-06 Update on Village Hall 100 Club.
- 2022-12-07 Consider options for reviewing Village Hall hire rates.
- 2022-12-08 Discuss and agree insurance renewal for Village Hall.
- 2022-12-09 Discuss application to BPWFCF in relation to Burstwick Party in the Park 2023.
- 2022-12-10 Update on repairs / maintenance / Health & Safety.
- 2022-12-11 To receive financial update on YTD income and expenditure.
- 2022-12-12 Agree schedule of payments and receipts.
- 2022-12-13 Items for next meeting.

The next meeting of Burstwick Village Hall Management Committee is 15th February 2023.