

# BURSTWICK PARISH COUNCIL

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Burstwick Village Hall Clerk: Mr A James

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## **To members of the Burstwick Village Hall Management Committee**

You are requested to attend a meeting of Burstwick Village Hall Management Committee at Burstwick Village Hall on Wednesday 12<sup>th</sup> April at 7.30pm to transact the following business.

*Andy James* Village Hall Clerk      Issued on: 7<sup>th</sup> April 2023

## **AGENDA**

- 2023-04-01      To note apologies for absence.
- 2023-04-02      Members to disclose their interests in matters to be discussed.
- 2023-04-03      To confirm the minutes of the meeting held on 15<sup>th</sup> February 2023.
- 2023-04-04      Clerk and Committee member updates.
- 2023-04-05      Review of Village Hall Hire Rates.
- 2023-04-06      To agree cost for paint & accessories to toilets.
- 2023-04-07      To discuss continuing hire to Mother & Toddlers group.
- 2023-04-08      Update on repairs / maintenance / Health & Safety.
- 2023-04-09      To agree summary of payments and receipts.
- 2023-04-10      To receive financial update.
- 2023-04-11      Items for next meeting.

**The next meeting of Burstwick Village Hall Management Committee is 9<sup>th</sup> August 2023.**