

BURSTWICK PARISH COUNCIL

Parish Clerk: Mrs K Dawson ~ Tel: 07842 620178 ~ E: burstwickpc@gmail.com

To members of the Council

You are hereby summoned to attend a meeting of the Finance and Personel meeting at Burstwick Village Hall on Sunday 10th September 2023 at 11.00am to transact the following business.

Kerri Dawson, Parish Clerk Issued on: 5.9.23

AGENDA

- F&P23/08/01 Apologies
- F&P23/08/02 To review and agree actions from the Internal Audit Report for year ending 31st March 2023
- F&P23/08/03 To receive AGAR external audit report and certificate 2022/23 and agree to its publication with publication of Conclusion of Audit, Annual Governance Statement and the Accounting Statement
- F&P/23/08/04 To review end of Quarter 2 balances against 2023-2024 budget
- F&P/23/08/05 To consider items for proposed expenditure
- F&P/23/08/06 To agree account signatories / mandate for new signatories
- F&P/23/08/07 To agree items to present to Burstwick Parish Council