

BURSTWICK PARISH COUNCIL

Burstwick Village Hall Clerk: Mr A James

Tel No: 07938 289363

Email: villagehall@burstwickpc.co.uk

To members of the Burstwick Village Hall Management Committee

You are requested to attend a meeting of Burstwick Village Hall Management Committee at Burstwick Village Hall on Wednesday 30th August 2023 at 7.30pm to transact the following business.

Andy James Village Hall Clerk Issued on: 25th August 2023

AGENDA

- 2023-08-01 To note apologies for absence.
- 2023-08-02 Members to disclose their interests in matters to be discussed.
- 2023-08-03 To confirm the minutes of the meetings held on 12th and 19th April 2023.
- 2023-08-04 Clerk and Committee member updates.
- 2023-08-05 To agree co-option of Burstwick Scouts and Cubs representative.
- 2023-08-06 To agree purchase of replacement fire doors.
- 2023-08-07 To discuss toilet refurbishment update.
- 2023-08-08 Update on repairs / maintenance / Health & Safety.
- 2023-08-09 To agree summary of payments and receipts.
- 2023-08-10 To receive financial update.
- 2023-08-11 Items for next meeting.

The next meeting of Burstwick Village Hall Management Committee is 1st November 2023.